## **Safe Arrival and Departure Procedures**

- Pre-K and Kindergarten children parents need to park their vehicle at the fence and walk their child into the classroom and sign them in.
- Pre-K and Kindergarten parents must park at the fence and walk to the classroom to sign their child out of the classroom to pick them up.
- Pre-K and Kindergarten early pick up by parents must follow the same procedure. Please make sure to let the teacher know you are planning on picking up your child early. If it is unexpected please call or message on your way to pick up your child.
- Grades 1-8 children may be dropped off in the drop-off line but the parent is responsible for the child until they enter the school building. Watch your child until they have entered the classroom door where the teacher is waiting for them.
- Grades 1-8 children may be picked up from the pick-up line. Children will be sent down the hill one or two at a time to the approved driver on the child's approved driver list.
- Children are never to be left unattended!